

Nelson Cadet Unit, New Zealand Cadet Corps

31 Mar 26

OP ORDER 06/2026

POPPY DAY, NELSON JUNCTION – 18 APRIL 2026

SITUATION

1. The Royal NZ Returned and Services Assn (RNZRSA) is a major partner of the NZCF and plays a big role in supporting NZCF Units around the country.
2. Poppy Day is a way we can return that support by collecting donations at their annual fundraising drive. NZCF Cadets from around the country will be working alongside Defence and RSA personnel selling poppies in the community in the lead up to Anzac Day.

MISSION

3. Nelson Cadet Unit will assist the RNZRSA with collecting donations at the Nelson Junction OTP Sat 18 Apr 2026.

EXECUTION

4. Timings: Cadets will sign up for 1, 2 or 3 time slots.
 - a. Available time slots are:
 - i. 0900-1100
 - ii. 1100-1300
 - iii. 1300-1500
5. Location: Nelson Junction, including Mitre10, JB Hi-Fi, Chemist Warehouse, Woolworths etc.
 - a. Arrival and departure: Mitre10 collection stand
6. Cadets will be placed into small groups and assigned an area at the Nelson Junction to collect donations.

ADMIN & LOGISTICS

7. DRESS: Dress 3A.
8. ELIGIBILITY: All NCU cadets are eligible to attend.
9. APPLICATION: Cadets must apply and have NOK approval on CadetNet prior to 1800hrs Tue 14 Apr.
 - a. Cadets who don't have NOK approval on CadetNet will be sent home.
10. SIGN UP: There are multiple time slots available. Cadets must use the following link to sign up for a timeslot so we can be sure of who is arriving and departing at what time.
 - a. Sign-Up form: <https://forms.gle/APsYP418CzzHDNVC7>
11. EQUIPMENT: Day pack, smock, Record of Service Book, water, snacks, personal medication, sunblock.
 - a. Day packs will be left at a central location, that is supervised.
12. RATIONS: Please ensure cadets have eaten and are hydrated before attending the activity. If Cadets sign up for 3 time slots, we will ensure they have a short break IOT eat and drink.

13. TRANSPORT: Cadets are to provide their own transport to and from the Nelson Junction before and after their allocated timeslot.

COMMAND & SIGNALS

14. On arrival at their allocated time, Cadets will go to the Mitre10 RSA collection stand to sign in and be allocated their buddy/group and area of responsibility. Once their allocated timeslot is completed, Cadets will sign out before leaving with their ride home.
15. Activity Officer in Charge (OIC): MAJ Sophie Webber, NZCF, emergency contact number 027 382 6913.
 - a. There will be different Officers throughout the day, and any changes in staffing will be communicated at each shift change.
16. NCOs in charge of groups will have radios to communicate with staff.
 - a. Cellphones may need to be used if radio comms don't work in built up area. NCU in each group will be assigned for comms with staff.
17. Cancellation: If the activity is cancelled, an email will be sent out to all NOK before 1900hrs Fri 17 Apr.

FURTHER REMARKS

18. This is an opportunity for NCU cadets to represent themselves, Nelson Cadet Unit, NZCF and NZDF in public, as well as support the local RSA. It is important that uniforms are worn to a high standard, and the NCU ethos of discipline, respect and professionalism are on display throughout the day.



S. R. Webber
MAJ, NZCF
CUCDR, NCU